OFFICE OF REGISTRATION & RECORDS
College Drive • P.O. Box 2001
Toms River, NJ 08754-2001
PHONE 732-255-0304 • FAX 732-864-3849
TTY & VOICE RELAY 711

EARLY COLLEGE SPRING 2023

PARENTAL CONSENT FORM FOR HIGH SCHOOL STUDENTS

Parent/Guardian of an Early College Student

I give my consent for my son/daughter to be enrolled at Ocean County College (OCC) as an Early College student for the 2023 Spring term; to include all dual enrollment courses at the high school, at an OCC Campus or online. I accept the financial obligation of $105 per credit for each course my son/daughter may take at their High School or Technical School. Total per course credits can vary depending on course and can include 3, 4, 5, or even 6 credits. Courses taught by OCC faculty, either on campus or online, will be subject to the same per credit rate, plus any additional course fees that may be attached to those courses. These courses will also be subject to the College refund policy. I understand that my son's/daughter's progress will not be monitored by the College unless they are pursuing an associate degree through an OCC College Academy high school. I am aware that my son/daughter will have access to all student services offered to the traditional college student. I understand that my son/daughter is enrolling in an environment where he/she may be exposed to a more diverse curriculum and culture. Finally, I understand and agree with the information contained in the student section below.

Early College Student Agreement

I, _____ (student) understand Ocean County College's policy and federal law, as referenced in its existing form, will not provide my education records to third parties, except in certain specified circumstances. Notwithstanding this acknowledgment, I choose to waive my privacy rights so that information from my education records may be released to my parents/guardians. I also authorize Ocean County College to furnish my high school any and all information pertaining to my academic record while I am enrolled as an Early College student at Ocean County College. I hereby release Ocean County College from any liability or damage that may result from furnishing the information requested.

I am aware that to request the transfer of credit, I need to order and pay for an official transcript through the National Student Clearinghouse. I understand I can request the transcript be sent electronically or via paper, through the mail, to the college/university I choose. It is up to the receiving college/university to determine the course(s) transferability.

By signing below, I acknowledge the above release of my academic records to my high school.

Student's signature _____

Parent or guardian's name _____

I understand that dual enrollment students do not qualify for college financial aid. Unless a third-party payment has been authorized, all costs for OCC courses are the responsibility of the student and parent/guardian. The cost for courses taught by an approved high school teacher will be $105 per credit for each course taken at the High School or Technical School. Courses taught by OCC faculty, either on campus or online, will be $105 per credit, plus any additional course fees attached to that course and subject to the College refund policy. Additionally, the cost of books/materials (if necessary) and transportation to and from OCC (if required) is my responsibility.

I understand that non-attendance in a course for which I am registered will not remove my charges. I am aware that I must complete a drop/withdrawal form if I wish to leave the class. Any disputes regarding charges due to a drop/withdrawal fall under the refund policy of the College and will require the submission of a tuition refund appeal. Should I decide to drop or withdraw from a class, I must notify my high school counselor immediately if the course was taken for Early College credit.

I am aware that to request the transfer of credit, I need to order and pay for an official transcript through the National Student Clearinghouse. I understand I can request the transcript be sent electronically, or via paper through the mail, to the college/university I choose. It is up to the receiving college/university to determine the course(s) transferability.

By signing below, I acknowledge the above release of my academic records to my high school.

Student's signature _____

Billing Access for Parents

To access billing and payment options, your student will need to set up payment proxy access for you. Once your student has authorized access, you will have access to self-service to make payments via NelNet.

Parent or guardian's signature _____

Please return completed form to earlycollege@ocean.edu